

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
September 10, 2019**

The regular meeting of the Geauga Park District Board was held September 10, 2019 at Frohring Meadows in the Katydid Lodge, Bainbridge Twp., OH. The meeting was called to order at 8:33 a.m. Commissioners Andrej Lah, Jackie Dottore and Howard Bates were present.

Mr. Lah called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Dennis Sloan, Lt. Ranger	
Mike Rose, Ranger	
Sheryl Hatridge, Administrative Services Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

John Oros called the roll.

APPROVAL OF THE AGENDA

Mr. Lah made a motion to approve the agenda. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the August 13, 2019 Regular Board meeting.

Mr. Lah made a motion to approve the August 13, 2019 Board Meeting minutes.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 2-1, abstained.

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Abstained

PRESENTATION OF FINANCIAL STATEMENT

- The Board was provided with the August 2019 Financial Statement. Mrs. Dottore requested the board be provided the fees for facilities and camping for the past few years.

Geauga Park District
**FINANCIAL STATEMENT MONTH ENDED
31-Aug-19
GENERAL FUND**

BEGINNING FUND BALANCE AUGUST 1, 2019

3,376,131.26

PERSONNEL EXPENDITURES

Salaries	\$330,564.98
Medicare	\$4,732.98
Hospitalization August premiums	\$56,664.44

OPERS July 2019	\$32,222.00	
VOUCHERS		\$424,184.40
- Contract Services	\$45,878.07	
- Supplies	\$18,356.25	
- Materials	\$8,471.61	
- Equipment	\$20,433.53	
- Other	\$2,475.91	
- Travel	\$108.12	
- Advertising	\$16,427.34	\$112,150.83
- Re-issue warrant to News Herald for lost check #1050645 6/19/19 \$435.00	\$435.00	\$435.00
EXPENDITURES & OTHER USES		\$536,770.23
REVENUES & OTHER SOURCES		
<i>Interest - August 2019</i>	\$7,426.36	
<u>General Tax Collections</u>		
- Local Government Funds	\$7,116.39	
- DOJ Vest Grant for Rangers - \$350.00	\$350.00	
<u>Gifts & Donations</u>		
- Bird Box - \$1.00, Amphitheater 8/24 donation \$52.30	\$53.30	
- Chardon United Methodist Church Seniors - \$50.00 Honorarium for Naturalist programs	\$50.00	
- Tara Lineweaver \$100.00 - in memory of Lee Schiemann	\$100.00	
- Mary Martin \$20.00 - in memory of Joe Tarasco	\$20.00	
- John & Meta Dennis Trust \$147,080.90 unrestricted	\$147,080.90	
<u>Void Warrant</u>		
- Void News Herald warrant #1050645 6/19/19 \$435.00 - (re-issued 8/30/2019)	\$435.00	
<u>Fees</u>		
- Camping	\$1,240.00	
- Facilities	\$4,020.00	
- Utilities	\$370.00	
- Programs / Workshops - In County - 958.00 - Out of County - \$372.00	\$1,330.00	
- Vendor Fees - NAF - \$450.00, Farmer's Mkt - \$40.00, Moth & Meteors - \$25.00	\$515.00	
- Adventure Camp registration - \$675.00, X-Treme Camp registration - \$90.00	\$765.00	
- Kayaks - \$961.79, Ropes - \$894.25	\$1,856.04	
Sales - TWW - \$1,226.63 , MC - \$8.11	\$1,234.74	
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar - \$300.00, Chickagami House Rent - Kolar - \$400.00	\$700.00	
- Geauga County Auditor - \$28,176.70 refund of RE Tax at Staples Meadow 15-053090	\$28,176.70	
- Dominion - \$5.56 reimbursement of sales tax for Veterans Legacy billing	\$5.56	
REVENUES & OTHER SOURCES		\$202,844.99

ENDING FUND BALANCE AS OF AUGUST 31, 2019	3,042,206.02
--	---------------------

LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE AUGUST 1, 2019	1,655,778.10
--	---------------------

EXPENDITURES & OTHER USES

Vouchers

- Professional Services	\$4,560.32
- Contract Services	\$226,742.42

EXPENDITURES & OTHER USES	\$231,302.74
--------------------------------------	---------------------

REVENUES & OTHER SOURCES

<u>- Interest - August 2019</u>	\$3,546.60
---------------------------------	------------

- Other - Royalties/In-Lieu Fees

- Ford Windsor - \$32.45	\$32.45
- EPA - Griswold Creek Restoration FFY-17	\$160,670.45

REVENUES & OTHER SOURCES	\$164,249.50
-------------------------------------	---------------------

ENDING FUND BALANCE AS OF AUGUST 31, 2019	1,588,724.86
--	---------------------

RETIREMENT RESERVE ACCOUNT

BEGINNING FUND BALANCE AUGUST 1, 2019	86,128.49
--	------------------

REVENUES & OTHER SOURCES

<u>Interest - August 2019</u>	\$179.32
-------------------------------	----------

REVENUES & OTHER SOURCES	179.32
-------------------------------------	---------------

ENDING FUND BALANCE AS OF AUGUST 31, 2019	86,307.81
--	------------------

PARK CAPITAL RESERVE ACCOUNT

BEGINNING FUND BALANCE AUGUST 1, 2019	474,848.52
--	-------------------

EXPENDITURES & OTHER USES

Vouchers

EXPENDITURES & OTHER USES	\$0.00
--------------------------------------	---------------

REVENUES & OTHER SOURCES

<u>Interest - August 2019</u>	\$1,121.90
-------------------------------	------------

REVENUES & OTHER SOURCES	\$1,121.90
-------------------------------------	-------------------

ENDING FUND BALANCE AS OF AUGUST 31, 2019	475,970.42
<u>K-9 FUND</u>	
BEGINNING FUND BALANCE AUGUST 1, 2019	1,542.96
REVENUES & OTHER SOURCES	
<i>Donations</i>	
- K-9 GPD Patrons	\$146.00
REVENUES & OTHER SOURCES	\$146.00
EXPENDITURES & OTHER USES	
Vouchers	\$106.09
EXPENDITURES & OTHER USES	\$106.09
ENDING FUND BALANCE AS OF AUGUST 31, 2019	1,582.87

PRESENTATION OF VOUCHERS

Mr. Lah inquired about bulb recycling and possible grants. Mr. McCue responded that the park had looked into this previously and did not find a significant savings at the time. Mr. Lah asked several questions about the snow plows.

Mr. Lah made a motion to accept the August 2019 paid vouchers. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2-1 abstained:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Abstained

OLD BUSINESS

UNGAR PROPERTY DONATION

Mr. Oros provided an update to the Ungar property donation. He presented the Natural Resource Evaluation which scored the property with a 33 out of a possible 100 using the Natural Quality Evaluation Index. Mrs. Dottore made a motion to reject the donation. Mr. Lah seconded the motion, after explaining they are rejecting it due to the value of the property to the park district, location of the property in relation to existing park property, and costs to the park district for patrolling property boundaries, management of invasive species and the quality overall score.

Mrs. Dottore made a motion to reject the donation. Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mrs. Dottore	Yes
Mr. Bates	Yes
Mr. Lah	Yes

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. Oros presented current project updates to the board. Mr. McCue said Frohring Meadows is near completion and the asphalt resurfacing is complete. He mentioned the contractor at Frohring Meadows has been very good to work with since they lost almost a month's time during the delays. He said the Big Creek lodge should be completed by the end of October.

LEVY BALLOT LANGUAGE

Mr. Oros presented the ballot language filed by the Geauga County Board of Elections for the levy

renewal and reduction to .9 to be reflected on the voter's ballots in November 2019.

RESOLUTION NO. 17-19 – BUDGET AMENDMENTS #6-#11

Mr. Oros presented a request for budget amendments for revenue certification from a large donation from the John & Meta Dennis Trust foundation for \$230,752.66, a supplemental and cash transfer, and two appropriation transfers.

Mrs. Dottore made a motion to approve the budget amendments as presented, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

RESOLUTION NO. 18-19 – CERTIFICATION OF TAX LEVIES

Mr. Oros informed the board that he and Gloria Freno attended the budget commission meeting and it went very well. He presented a request to approve the amounts and rates determined by the budget commission to authorize the tax levies and certify them to the county auditor.

Mrs. Dottore made a motion to authorize the tax levies and certify them to the county auditor, Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

SURPLUS PROPERTY

Mr. Oros presented a request to declare surplus property for several items and updated the board with the current surplus property statutes.

Mr. Lah made a motion to approve the items as surplus property, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mrs. Dottore	Yes
Mr. Bates	Yes
Mr. Lah	Yes

COMMISSIONER'S TIME

Mrs. Dottore complimented and thanked staff for the thorough updates that are provided to the board on a monthly basis. She congratulated the Finance department for the budget being approved by the budget commission.

Mr. Lah commented on the Veteran's Legacy Woods deck. He shared he was at a function a couple of weeks ago and it didn't seem to him to be in bad shape, and was surprised at what came back. Mr. Lah said he also provided the park a report the former owner had prepared, and he wondered if perhaps a third report would be helpful. Mr. McCue stated untreated lumber was used, and the posts are rotting. He pointed out that concerns were brought to the park district regarding the deck which is why an engineer was brought in since the park is dealing with public safety. Mr. McCue mentioned the park would look into what it will take to open the deck in the short term with the engineer's recommendation.

Mr. Oros pointed out that Frohring Meadows was an old agricultural field where a meadow has been reestablished. He said the utilization of prescribed fire has helped propagate many of the meadow species and interesting, rare species such as bobolinks, rails, and numerous species of damsel and dragon flies found at this park. He also pointed out to the board the excellent facilities and that this is the most visited park in the park district.

The next board meeting will be October 8, 2019 at 8:30 am at Holbrook Hollows.

Mr. Lah made a motion to adjourn the meeting. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mrs. Dottore	Yes
Mr. Bates	Yes
Mr. Lah	Yes

The meeting was adjourned at 9:14 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Andrej Lah, President